

# Steps to upload Horse Pictures to your online 4-H Profile.

Mozilla Firefox and Google Chrome are the recommended browsers to use with this program. Please do not use Internet Explorer.



## Step 1

Go to  
oh.4honline.com and  
log into your family  
profile.

☒ I have a profile  
☐ I need to setup a profile  
☐ I forgot my password

Email:

Password:

Role:

Login



[Contact Us](#) | [Privacy Policy](#) | [Refund Policy](#)

**\*\*Sometime this message shows up,  
just click in the box and it will  
prompt for your login info again.**

Mozilla Firefox and Google Chrome are the recommended browsers to use with this program. Please do not use Internet Explorer.



The county you have selected is not accepting online enrollments. Please contact your county office.

☒ I have a profile  
☐ I need to setup a profile  
☐ I forgot my password

Login

## Steps to upload Horse Pictures to your online 4-H Profile



Ohio 4-H Youth Development

[Logout](#)

Logged in as Riehm

[Change Password](#)

## WELCOME TO OHIO 4-H

### Attention Club Advisors

If you have been granted access to view and/or manager your club information, the "*Club Leader Login*" option will be listed below. Contact your county Extension Office to request your **Club Password**.

#### My Meetings

##### Announcements & Newsletters

	2019 Family Guide for Project Selection Mar 18, 2019 Gallia County
	Heavenly Dips Fundraiser Form Jan 29, 2019 Gallia County
	Little Caesars Fundraiser Form Jan 29, 2019 Gallia County
	Market Chick Order Form Jan 29, 2019 Gallia County
	2019 GCJF Swine Id Form Jan 29, 2019 Gallia County
	Gallia County 4H Calendar Jan 29, 2019 Gallia County
	State 4H Animal Sciences Calendar Jan 29, 2019 Gallia County
	4H Animal Location Form Jan 29, 2019 Gallia County
	2019 Teen Newsletter Dec 17, 2018 Gallia County
	2019 Camp Dates Dec 17, 2018 Gallia County
	2019 Volunteer Trainings Dec 17, 2018 Gallia County
	2019 County Quality Assurance Dec 17, 2018 Gallia County

[Continue to Family](#)

### Step #2

Select Continue to Family button.

# Steps to upload Horse Pictures to your online 4-H Profile.



Ohio 4-H Youth Development

[Logout](#)

Logged in as Riehm

[Home](#) | [My Member List](#)

## Member List

Please take a moment to review your family information and make any necessary changes by clicking on *Edit Family*.

The volunteers and 4-H members in your family/household are listed below. To begin enrolling, click on *Edit* and complete the requested informational pages by clicking *Continue* at the bottom of each page.



### Riehm Family [Edit Family](#)

111 Jackson Pike

Gallipolis, OH 45631-1568

740-446-7007

[riehm.11@osu.edu](mailto:riehm.11@osu.edu)

[Green.84@Osu.Edu](mailto:Green.84@Osu.Edu) Gallia County Manager County [contact info]

### Add A New Family Member

[Add Member](#)

**Step #3**

Select Edit button.

## Member/Volunteer List

	Name	Role	Membership ID	Enrollment Status	Last Active Year	Edit
1)	Campbell Riehm	Youth	2476781	Active	2018-2019	<a href="#">Edit</a>



Ohio 4-H Youth Development

[Logout](#)

Logged in as Riehm: Campbell

[Home](#) | [My Member List](#)

[Animals / Livestock](#)

[Enrollment](#)

[Member Settings](#)

[Trainings](#)

**Step #4**

Select Animal/  
Livestock button.

Personal Information   Additional Information   Health Form   Participation

## Youth Personal Information

Profile Information

\* Required Fields



Logged in as Riehm: Campbell

Home | My Member List

Animals / Livestock

Enrollment

Member Settings

Trainings

Animal Reports - exports as a pdf document

Animal: Select an animal ...

Report:

Animal Lists - exports as an excel document

Animal Type: Select an animal type ...

Export:

**Step #5**

Using the drop down arrow, Select the correct animal you are adding.

Add an Animal

Animal Type: Beef & Dairy Feeder

Add Animal

Animal List

Species	Type	Animal	Status	Edit / View
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Animals / Livestock

Enrollment

Member Settings

Trainings

Animal Reports - exports as a pdf document

Animal: Select an animal ...

Report:

Animal Lists - exports as an excel document

Animal Type: Select an animal type ...

Export:

**Step #6**

Select the Add Animal button.

Add an Animal

Animal Type: Horse

Add Animal

# Steps to upload Horse Pictures to your online 4-H Profile.

## Animal Information

### Step #7

If animal is a back up, write back up animal at the end of the Animal's Name.

Fill In

- Animal's Name
  - Breed
  - Height
  - Birthdate
  - Colors and Markings
- Sex of animal
- Owned or Leased
- Years Training for both member and animal

Horse	
Animal Name:	<input type="text"/> identifier
Breed:	<input type="text"/>
Height:	<input type="text"/> #.00-#.99
In Hands	
Birthdate:	<input type="text"/> mm/dd/yyyy
Colors And Markings:	<input type="text"/>
Sex:	<input type="text" value="Male"/>
Owned Or Leased:	<input type="text" value="Owned"/>
Owner Name:	<input type="text"/>
Purchased Or Leased Date:	<input type="text"/> mm/dd/yyyy
Years Training - Member :	<input type="text"/> #
Years Training - Animal:	<input type="text"/> #

## Animal Uploads

Then Scroll Down

## Horse

All info filled in

Animal Record First Created:	<input type="text" value="04/21/2020"/>	
Animal Name:	<input type="text" value="Henry Back Up Horse"/>	identifier
Breed:	<input type="text" value="Quarter"/>	
Height:	<input type="text" value="15.00"/>	#.00-#.99
In Hands		
Birthdate:	<input type="text" value="03/03/2013"/>	mm/dd/yyyy
Colors And Markings:	<input type="text" value="Brown"/>	
Sex:	<input type="text" value="Male"/>	
Owned Or Leased:	<input type="text" value="Owned"/>	
Owner Name:	<input type="text"/>	
Purchased Or Leased Date:	<input type="text"/>	mm/dd/yyyy
Years Training - Member :	<input type="text" value="2"/>	#
Years Training - Animal:	<input type="text" value="2"/>	#

Then Scroll Down

To add pictures





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## Step 8

Select the “select” button to find the picture to upload.

You do not need to upload again if it's the same horse as previous years. Just activate for current year.

**\*\*This one is not needed, it is the above information**

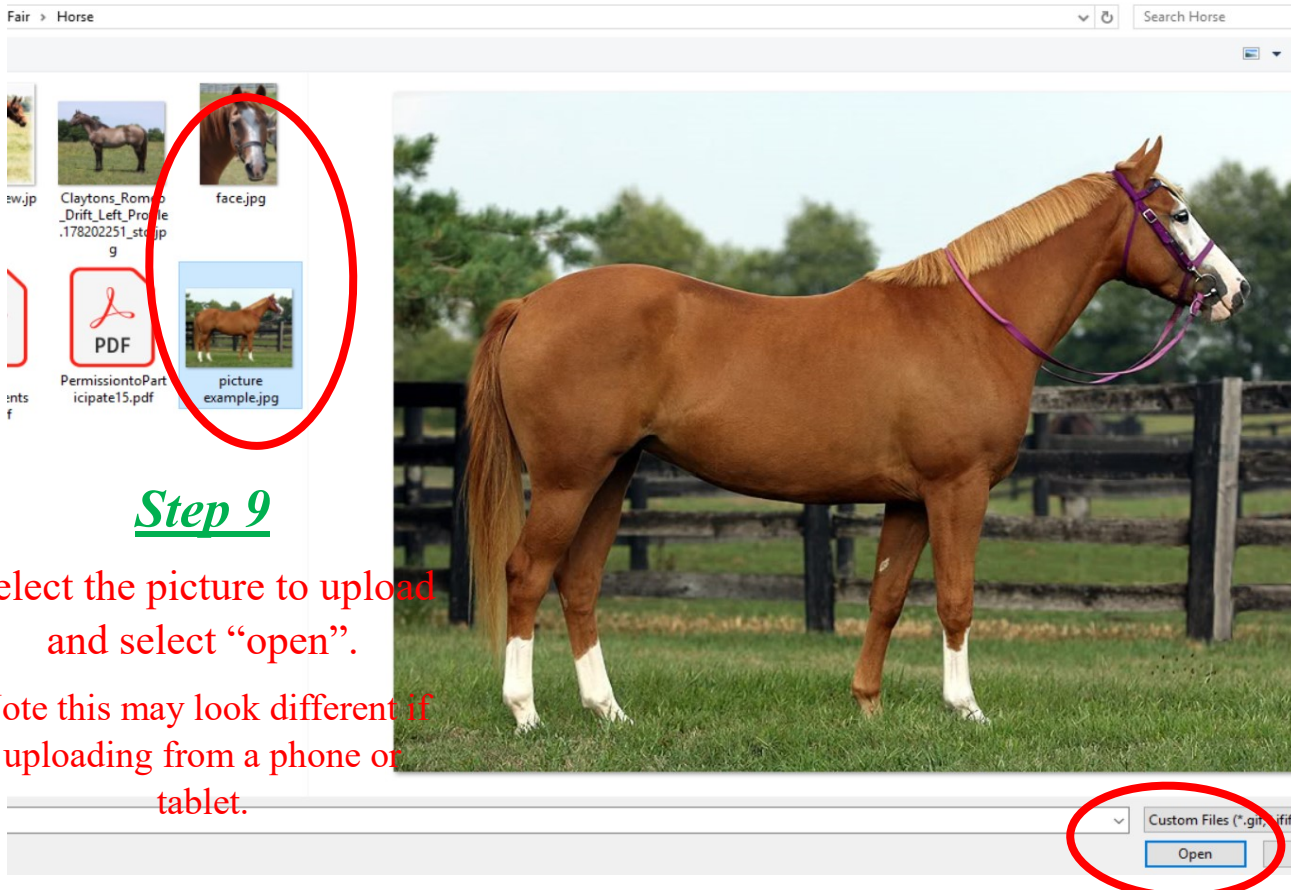
For each photo.

The screenshot shows the 'Animal Uploads' section of a web form. It contains three boxes for uploading photos: 'County Form (Image/PDF files)', 'Front of animal (Image/PDF files)', and 'Side of Animal (Image/PDF files)'. Each box has a blue 'Select' button and a grey 'Clear' button. The 'Select' buttons for 'Front of animal' and 'Side of Animal' are circled in red. A line points from the text 'For each photo.' to the 'Select' button for 'Side of Animal'. At the bottom of the form are 'Cancel' and 'Save' buttons.


## Step 9


Select the picture to upload and select “open”.

Note this may look different if uploading from a phone or tablet.





# Steps to upload Horse Pictures to your online 4-H Profile.

Front of animal   
(Image/PDF files)





Click on image to crop and/or rotate

Left Side of Animal   
(Image/PDF files)





Click on image to crop and/or rotate

Right Side of Animal   
(Image/PDF files)



Click on image to crop and/or rotate

Rear of Animal   
(Image/PDF files)



Click on image to crop and/or rotate

**Step 10**

Select  
“SAVE”.

# Steps to upload Horse Pictures to your online 4-H Profile.

OHIO 4-H Ohio 4-H Youth Development Logout

Logged in as Riehm: Campbell Home My Member List

Animals / Livestock Enrollment Member Settings Trainings

Animal Reports - exports as a pdf document

Animal: Swine - Market: 01

Report: select a report...

Animal Lists - exports as an excel document

Animal Type: Select an animal type ...

Export:

Add an Animal

Animal Type: Beef & Dairy Feeder

Add Animal

Species	Type	Animal	Status	Edit / View
Horses	Horse	Henry Back Up Horse	Active	Edit / View
Swine	Swine - Market	01	Active	Edit / View

## Step 11

Check list to be sure the animals was added.

## Step 12

To add another animal, go back to step #5.

Please call our the Extension Office if you have any problems or questions at 740-446-7007.

**\*\*DUE Date for uploading is JUNE 1st!!**