## STEP BY STEP DIRECTIONS TO DOWNLOAD ZOOM

 Open *App Store* on Device (App Store/ Google Play)



2. Search for **ZOOM Cloud Meetings** 



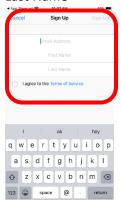
- 3. Download (It is a free app)
- 4. Open App



5. Select Sign Up



6. Enter Email Address, First Name, and Last Name



- 7. Confirmation Email will be sent to email.
- 8. Verify Account by Following Prompts
- 9. Initial Setup Complete

## STEP BY STEP DIRECTIONS TO HOST A ZOOM MEETING

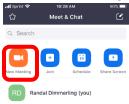
1. Select Zoom App



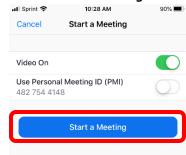
 Sign In (Information can be saved; Log in Information will not be needed once saved)



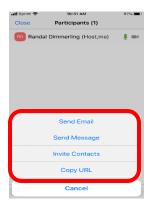
3. Select New Meeting



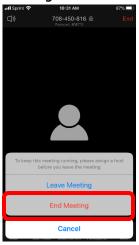
4. Select Start a Meeting



- 5. Allow Access to Camera and Sound
- 6. Invite Participants
  - Participants can be invited by sharing the Meeting ID and password through text, email, remind, etc



7. End Meeting



Recorded meeting can be shared once meeting has been ended by host.

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