

## Club Yearly Paperwork Check List

Things highlighted in yellow must be returned by Dec 15th each year

- \_\_\_\_\_ : Complete Advisor Training
- \_\_\_\_\_ : Complete Yearly Financial Summary
- \_\_\_\_\_ : Complete Ohio 4-H Charter Checklist
- \_\_\_\_\_ : Complete Meeting Log
- \_\_\_\_\_ : Fundraiser Form for each fundraiser
- \_\_\_\_\_ : Community Service Project
- \_\_\_\_\_ : BCI Background Check (As Needed)

